

**North Santiam Sewer Authority**  
**North Santiam Joint Sewer Project Meeting #50**  
**February 4, 2021**  
**at 6pm**  
**Held by Zoom Conference Call (Due to COVID-19)**

<https://us02web.zoom.us/j/83199000901?pwd=VWJIU0pESXd0bFNVYy9DMlFWcEJJZz09>

Meeting ID: 831 9900 0901

Passcode: 751133

By phone +1 253 215 8782 US (Tacoma)

**A. Roll Call, Declarations of Conflict of Interests, Announcements**

In Attendance - Ken Woodward, Detroit, Chair; Dale Weise, Gate, Board Member; Joel Parks, Gates, Treasurer; Janet Zeyen-Hall, Mill City, Secretary; Jeff Smith, Idanha, Board Member; Shelley Engle, Communications, Detroit; Jeff Yohe, Detroit, Board Member; Danielle Gonzalez, Marion County; McRae Carmichael, Mid-Willamette Valley Council of Governments (MWVCOG); Peter Olsen, Brock Keen, and Keith Coakley, Keller and Associates; Keith Bedell OASW.

Absent – Tim Kirsch, Co-Chair, Mill City.

Danielle - Marion County is hiring a recovery manager for the county to help each cities with recovery efforts. There are a lot of processes and paperwork for the communities to work through.

**B. Public Comment and Questions (please limit Public Comment to 3 minutes each)**

No

**C. Action: Approval of Meeting Summary Notes from January 7, 2020**

Motion Shelley to approve, and second by Jeff. Motion passes.

**D. Action: Treasurer Financial Report-review and pay bills (if any)**

Joel – No bills this month. Balance \$3286.95 before Mill City deducted their \$2,500 administration fee leaving the new balance is \$786.95. We have a credit with \$2,348.50 Speer Hoyt.

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Danielle has asked Marion County for \$650,000 for next year for final engineering land use exclusion, and population income study. She has also asked for \$150,000 for organizational development.

**Old Business**

**E. Discussion: Engineering and Design of Wastewater Master Plan Update**

**1. Timeline – Peter – has talking points.**

TRC – There were a lot of people in the meeting. DEQ representative.

Infiltration in the Gates and Mill City basins might work. There are several sights being explored. Detroit and Idanha area is not looking promising. Infiltration is good because it is the same geography as the river. Which is very challenging to show the it is disconnected from the river, 3 Basin Rule. It is hard to prove.

We can make the water drinkable and it can be used for brewing beer, for example, in order to be compliant with the 3 Basin Rule.

We are still discussing the 3 Basin Rule and how to be compliant and how to possible request changes

The wildfires destroyed a lot of records, we are using peak flows for Mill City to estimate the flows for Gates and Idanha. The goal is to put in additional capacity to allow for growth in the Santiam Canyon.

Currently working on evaluating the Mill City system. The system is an older system and will need updating and replacement of equipment. Looking at current capacity, replacing pipes, pumps, and other items.

We are looking at collection system locations in Mill City, Gates, Detroit and Idanha. We are trying to avoid lift stations, that is very high maintenance.

Danielle – Senator Fred Girod asked that we put in a request for 20 million dollars for the sewer system. He will shepherd it through. Moving forward will aid the recovery efforts of the Canyon.

**2. Public Town Hall (Zoom online, call in and Facebook Live) –**

McRae – the 24<sup>th</sup> at 6pm Zoom webinar 100 present and 10000 to attend. People will be able to sign up and attend and will possible be live streamed. Chat is the only

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available way to ask questions. Questions can also be sent to the NSSA website. It will be hosted from MWVCOG. We will need to widely advertise this event on all social media sites that we have access to.

Peter will be doing a presentation at the Town Hall later this month with the time line and information he has already put together. The presentation will be Questions can be submitted to the NSSA prior to the meeting and additional questions can be submitted during

The answers to questions need to be blunt and honest. People are looking at making life decisions on whether to rebuild now, later or at all.

**3. Technical Advisory Review Update -**

**F. Discussion: Website updates and board email addresses –**

The Website has been updated with overview and general time line. Some of the pages are blank due to reducing repeated information. More will be added. Danielle will be working on setting up Google for board member addresses, just needs funding and a credit card to submit.

**G. Discussion: Review board rules and mission statement**

Mission statement needs to be shortened a couple of sentences. They are generally just a couple of lines. Go back to the old school way of writing. Add something about environmentally feasible and so forth. The word “Pristine” has legal connotation and probably should not be used.

Danielle and the board need to do more in-depth research on several items including such as public records and record fees.

We can use the same language as in the ORS 190, but we want to be more flexible. Board rules of Financial management and process and procedures – collective action of the board. – debating issues of the authority in meetings only and not elsewhere. Approach to procurement – best value. Not help to procurement Committee assignments and reporting.

**H. NSSA Manager – Qualification and Duties**

Ken put ideas on paper. Will need to put together to get necessary funding.

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The manager will need to deal with compliance issue, grant writing, and every day duties. The position will be more of an administrator or city record. We envision this

position starting off as part time and growing into full time. This position will be taking on some of the duties that Danielle currently is doing. This is needed to set the board up for transition to be one its own and relieve Danielle to look for funding.

At this point a contractor would be less expensive for the board. As the Authority progress through the process and funding is obtained this position can be hired instead of contracted.

The board needs to identify duties and experience needed before we start talking to individuals that may be interested

**New Business**

**I. Financial Asks for FY 2021-2022 (July 2021- June 2022) and next stages**

Danielle has a phone call with Sen Merkley's staff to talk about funding.

**J. Next meetings topics**

NSSA Manager

Board rules

Mission statement

Website email updates

Feb 24 town hall for two hours.

Financial request

**K. Adjourn**

Motion to adjourn by Jeff Yohe, second by Shelley Engle. Passed – Meeting adjourned at 8:05pm

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**Upcoming Dates: Sewer Meeting First Thursday of the month**

<b>Date</b>	<b>Event</b>	<b>Where</b>
<b>February 24, 2021 6-8 pm (Wednesday)</b>	North Santiam Sewer Master Plan Public Town Hall	Via Zoom
<b>March 4, 2021 6-8 pm</b>	North Santiam Sewer Authority Meeting	In person or Via Zoom
<b>April 1, 2021 6-8 pm</b>	North Santiam Sewer Authority Meeting	In person or Via Zoom

By the numbers:

50 Sewer Meetings

16 Newspaper articles

2 Radio Interviews and a 7x rebroadcasted Public Town Hall

8 Statewide Public Presentations

11 City Council Meeting Presentations

4 Legislator Meetings

20 Agency Official Meetings

1 Website live since January 2018

2346 Hits to the website

1200+ Volunteer Hours

County allocated funds to date: \$528,894 (not including staffing)

Business Oregon funds to date: \$119,370

1 Town Hall

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