

<p><b>04/04/19</b></p>	<p>In attendance: No introductions, do not know who was in attendance Danielle Gonzalez, (Marion County) Sandy Lyness, (Mill City)</p> <p><b>A. Recap and updates:</b></p> <ul style="list-style-type: none"> <li>• No recap and updates, due to no new attendees around the table.</li> </ul> <p><b>B. Since Last Meeting:</b></p> <ul style="list-style-type: none"> <li>➤ IGA final agreement execution             <ul style="list-style-type: none"> <li>• The IGA’s have been signed and officially executed. The city clerks should have received them.</li> <li>•</li> </ul> </li> <li>➤ BOC Broadband Work Session March 12<sup>th</sup> <ul style="list-style-type: none"> <li>• There are 3 target areas for our broadband strategy for Marion County, the first will be N. Santiam Canyon, specifically Detroit and Idanha, due to virtually having no internet that’s actually broadband level. The second is Silverton and Jefferson, working with smaller cities to develop some broadband policies. The third is the Ag corridor so that farmers are able to better utilize their farm equipment with some advance GPS technology.</li> <li>• At this time the 2 big projects are Broadband and Sewer</li> </ul> </li> <li>➤ Broadband projects in works - presentation             <ul style="list-style-type: none"> <li>• With the Silverton and Jefferson Broadband project we have applied for an AmeriCorps RARE staff member to assist with the project.</li> <li>• Working on developing a Broadband task group</li> <li>• The DIY locally big dig, meaning folks could potentially be digging their own Broadband line from their driveway all the way through.</li> </ul> </li> <li>➤ Marion County Town Hall and “Big” Check Presentation April 2<sup>nd</sup> <ul style="list-style-type: none"> <li>• Good attendance and very successful.</li> <li>• Marion County is asking for 3 inch pictometry oblique images up through the N. Santiam River and the North Fork as well. Looking for potential slide areas.</li> </ul> </li> </ul> <p><b>C. Local Law Group-Attorney Christy Monson, Firm Engagement Letter</b></p> <ul style="list-style-type: none"> <li>➤ Billing to date</li> </ul>
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- Christy will research whether or not anything has to go to election in setting up a Service District.
- The County Service Districts can be petitioned for; the county has written all of that out. This is not a traditional Service District, so Christy will be making sure that everything is being done correctly when setting up the District.
- Mill City has 838 customers/connections. How will they be able to provide service when the government is involved, this will need to be figured out.
- Could form the District without a taxing authority, by using an IGA. Could also form it by county order or could go to an election and the people form the District.
- Christy will work towards helping form a system/mechanism that works well for all and to do it as economically as possible. Will also put together memo that gives all the options and the pros and cons of each option. Thing you want to consider is the tax opportunity, freedom to have own board, ability to secure grants.
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**D. Formalization of work – Vision, Signing Authority, and Communication**

- Chain of authority, decision making and financial
  - Need to set up a task force, with 2 people from each city until the board is formed.
  - In the meantime will need to decide if the group wants a Chair, Vice Chair, Historian, and Secretary, to formalize the group.
  - Mill City has agreed to be the financial fiduciary.
  - Need to decide how many signatures will be needed to sign documents.
  - How will you communicate with your City Councils? The secretary will most likely need to collect information on how things were communicated back to your City Councils so you have that on record.
  - Potential Special District training, and Board responsibilities training in May or June.
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**E. Maps, Legal Boundary Descriptions and Real Market Value of District updates**

- Mapping; if we are looking at going the Marion County Special District route then it will be primarily Marion

	<p>County, otherwise it will go to Linn County and they do not want to be financially responsible.</p> <ul style="list-style-type: none"> <li>• Marion County Surveyor has requested hard copy deeds for all the properties in the area in order to write the legal boundary descriptions. Possibly other alternative ways to get boundaries written. At this point there is no agency assigned to this piece.</li> </ul> <p><b>F. MWVCOG McRae Carmichael – Status of draft sewer master plan, wastewater facilities plan, design and engineer RFP</b></p> <ul style="list-style-type: none"> <li>• McRae will be working with the group on drafting an RFP</li> <li>• RFP needs to include Mill City asset survey and their capacity</li> <li>• Prioritization decisions need to be made             <ul style="list-style-type: none"> <li>○ What cities will go first</li> <li>○ Identify properties</li> </ul> </li> </ul> <p><b>G. Assignments – Who is doing what for the next 5/2 meeting?</b></p> <p><b>Announcements:</b></p> <ul style="list-style-type: none"> <li>• Danielle meeting with COG Monday April 8<sup>th</sup>, 2:00 PM at Marion County Courthouse Square 3<sup>rd</sup> Floor, anyone interested may attend.</li> </ul> <p><b>Meeting Adjourn</b></p>
	<p><i><b>NEXT MEETING will be May 2, 2019 from 6-8 pm at City Hall in Mill City</b></i></p>