

NSJSTG August 01, 2019

Introductions Jerry Marr, Gates, Danielle Gonzalez, Marion County, Tim Kirsch, Mill City, Ken Woodward, Detroit, Janet Zeyen-Hall, Mill City, Shelly Engle, Detroit, ?? Gates (Council member), Daniel Tucker, Gates.

Board voted on and approved forming an ORS 190 agreement.

Chair Ken Woodward – The RFQ has been posted to O

RPIN and notice has been posted. There will be no discussion about the RFQ with potential proposers.

Danielle passed out a packet with the attorney's bill to date. The bills have continued to be sent to Marion County. Kristy is having her staff re-do the invoices and send them in care of the City of Mill City to the board for payment. Have sheet put together for approval tonight to expedite payment – approved.

Put together (41) combined the expenses to MC, told to send to Mill City for NSJSTG.

RFQ – all questions will need to be directed as directed in the rfq. No questions will be accepted at this time from potential proposers .

Christy Monson (attorney for sewer project) – on Bluetooth.

The meetings so far have been providing options and now drafting the IGA.

The flow chart for a walk thru.

Done for complex agency – there comments in the right side – comments asking for additional guidance and review of basic framework.

Kristy – Questions

1. Who are the parties to the IGA? The 4 communities at this time. At a later date other communities may be added.
2. Is it fair and reasonable, that the group considered that some parties to have different powers or different --- equal powers.
3. Are there any prequalification to be a party to the agreement – government, ect...

Do we need someone from outside the cities.

No Just the communities involved.

Prequalification – septic system / back up to Santiam river / off Hwy 22

Kristi – do not need to specify at this time, will address to with an addendum.

4. What do we want to call this

North Santiam Sewer Authority

Powers and Authority.

5. Want to have the broad powers needed to provide service, contract, hire, fire, purchase?

Yes

6. Limits of power? What do you want staff to come to you for? Board review decision.

No limits. Will address staff later.

7. Term – until terminated.

8. How can one party terminate its participation in the authority?

Party would need to give notice, would have to return funding, review reasons.

Kristy – suggestions –

Make it harder to get out than easier. - advanced warning of at least a year, written notice promises not to obstruct the progress. Decided on five years written notice. Fees/Fines for pulling out??? Will draft something for pay back money paid/loaned, attorney fees. \$ to restructure system.

OR

Only way out is a disillusion.

Kristy will draft two options. Procedural with fines / fees and disillusionment

9. 4b. how can the authority dissolve itself. All \* not amendable.

Amendments – ¾ or all???

How many on the board of directors - one or two from each city. Each city will appoint two people to the board. One elected and one citizen. Majority is 5. Half plus one.

One elected official from the cities. Councils can tell them how vote.

When you sit on the authorities' board, your interest of the board, but also to interest of your city.

City appoints two appropriate people – that will reflect the council/city values.

Ken not on council – but looking out for the city's best interest.

If unable to appoint a city councilor you may appoint two citizens.

Shelly It is important to say that we are representing the city of, but we also represent the communities of. Represent folks up and down the canyon. Need to be clear that we are a larger community.

5.d assuming president, vice president, sec, treasure,

Presently have 8 board members.

Will you need a staff member in the next year or two? no for 1, possible for 2

Agreement effective as soon as all the parties sign.

Location of meetings – look at Gates for a meeting location. Or rolling meetings. Will give community members a chance to participate throughout the area.

Meeting at least 4 times a year.

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McCrae – Evaluation process review worksheet each member assigned a number to make

Evaluation committee member conflict of interest form.

September 10 close – McCrae will review for minimum requirements and compile into packets.

Each application received and scoring sheets.

Get the packets to board by 11 or 12. Will need an additional I meeting?

Location – at COG. Or public works office – Silverton road. ???

9/25 tentative dates. At Public Works. Matt will arrange. Send scoring sheet to McCrae.

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Retractable sign. Ken change the sign – North Santiam Sewer Authority.

Motion to accept to accept the design for the retractable sign – Janet

Second by -

Change the logo the changes we decided on and the official name.

The sign represents the communities of, not the cities of as is.

Shelly why a retractable sign? Community involvement and presentation for summits and so forth.

Passed.

Oregon Infrastructure Summit

Danielle asked by OAWU and business Oregon to present on funding. Looking for help designing the presentation and presenting at the presentation.

Shelly, Janet, Danielle and Tim

Communication plan – Need to work on.

Janet - Waiting for Stacie to tell me that we have invoices.

Motion to adjourn Jerry, second Daniel.