

**North Santiam Sewer Authority  
North Santiam Joint Sewer Project Meeting #52**

**April 1, 2021  
at 6pm**

**Held by Zoom Conference Call (Due to COVID-19)**

<https://us02web.zoom.us/j/83199000901?pwd=VWJIU0pESXd0bFNVYy9DMIFWcEJJZz09>

Meeting ID: 831 9900 0901

Passcode: 751133

By phone +1 253 215 8782 US (Tacoma)

**A. Roll Call, Declarations of Conflict of Interests, Announcements**

Ken Woodward, Chair, Detroit; Shelley Engle, Detroit; Jeff Yohe, Idanha; Jeff Smith Idanha; Joel Parks, Treasurer, Gates; Dale Wiese, Gates; Janet Zeyen-Hall, Secretary, Mill City; Danielle Gonzalez, Marion County; Peter Olson, Keller and Assoc.; McRae Carmichael, MWVCOB; Gordon Wilson, SCS Financial Group; Maryann, Arianne Lowery, Matthew, Debbie,  
Absent for roll call: Mayor Tim Kirsch, Mill City;

Announcement

Danielle – Card lock open in for use in Detroit and Idanha for the local residents. Contact MNOP for information on how to get a card.

**B. Public Comment and Questions (please limit Public Comment to 3 minutes each)**

None.

**C. Action: Approval of Meeting Summary Notes from February 4, 2020**

Motion to approve by Joel Parks, second by Jeff Yohe. Roll call vote.

Aye - Ken Woodward, Shelley Engle, Joel Parks, Jeff Smith, Jeff Yohe, Dale Weise, Janet Zeyen-Hall

Absent – Mayor Tim Kirsch

**D. Action: Treasurer Financial Report-review and pay bills (if any)**

No current bills.

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**Old Business**

**E. Discussion: Engineering and Design of Wastewater Master Plan Update**

Gordon Wilson with SCS Financial Group will be working with the Authority on financial planning, analytics, business case development.

Background – 4 types of costs

Operating

Plumbing

Treatment Plant

Local Infrastructure

Three types funding possibility

Property owner

Loans - Sewer Utility borrows and changes users

Grants

The Board wants to maximize the use of grants but there may be requirement for local match for grants.

If loans, length of loans should not outlive the life of the systems.

The Board also wants to reduce barriers for consumers to hook up.

The Board and Danielle would like to hear from Gordon more often.

Mayor Tim Kirsch, joined the meeting late.

**Town Hall Review and Feedback.**

Went well, received good response and some crazy responses.

There were concerns from people whose property were mentioned as possible sites that property way being looked at for use had not been talked to about it.

There were 70 You-Tube video views. All in all it was very successful.

**F. Discussion: Operational and Organizational Budget and Funding for FY2021-2022**

Danielle put \$150 thousand budget request in for this fiscal year for organizational development for this fiscal year. She is working in \$650 thousand into the FY 2021-2022 budget request.

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There will need to be income surveys, cultural permitting and other items we will need to be working on over the next year. However we will not know until the commissioners agree and it passes the budget committee.

**G. Discussion: Review board rules and mission statement**

Joel change the mission statement to include “Mission of NSSA is to serve our community.

Review board rules and forward any suggestions to Joel for review at the next meeting

**H. Discussion - NSSA Manager – Qualification and Duties - Moved to next meeting**

**New Business**

**I. Master Plan – Peter**

Draft will be completed in April.

**J. Legislative updates – Moved to next meeting.**

**K. Grant Application Deadlines – Moved to next meeting.**

**L. Energy Trust of Oregon – Moved to next meeting.**

**M. Next meetings topics**

**N. Adjourn**

**Upcoming Dates: Sewer Meeting First Thursday of the month**

<b>Date</b>	<b>Event</b>	<b>Where</b>
<b>April 1, 2021 6-8 pm</b>	North Santiam Sewer Authority Meeting	In person or Via Zoom
<b>May 6, 2021 6-8 pm</b>	North Santiam Sewer Authority Meeting	In person or Via Zoom
<b>June 3, 2021 6-8pm</b>	North Santiam Sewer Authority Meeting	In person or Via Zoom

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By the numbers:

52 Sewer Meetings

16 Newspaper articles

2 Radio Interviews and a 7x rebroadcasted Public Town Hall

8 Statewide Public Presentations

11 City Council Meeting Presentations

4 Legislator Meetings

20 Agency Official Meetings

1 Website live since January 2018

2970 Hits to the website

1300+ Volunteer Hours

County allocated funds to date: \$528,894 (not including staffing)

Business Oregon funds to date: \$119,370

2 Town Hall