

North Santiam Joint Sewer Project Meeting #42
June 4, 2020 at 6pm
Held by Zoom Conference Call (Due to COVID-19)

A. Introductions and Announcements (18:15)

- Roll call:
 - Members: Danielle Gonzalez, Jeff Smith, Dale Wiese, Ken Woodward, Shelley Engle, Jeff Yohe, Ken Woodward, Janet Zeyen-Hall, John McCormick
 - Guests: Jerry Mar, Peter Olsen
- Announcements:
 - Danielle: A lot of money being sent very quickly, due to pandemic. Working on funds for broadband, including for canyon. State is assuming distribution on behalf of federal. Trying to be aggressive in pursuit. May need assistance on this, for broadband, destination development and sewer.
 - Destination development may include: signs, e.g. “You are now entering the North Santiam Canyon,” uniform benches that indicate community space. Travel Salem normally handles these, but their funding has been drastically reduced.

B. Public Comment and Questions (please limit Public Comment to 3 minutes each) (25:00)

- None

C. Action: Review and Approval of Meeting Notes #41 from May 7th meeting (26: 00)

- Approve as written. Motion - Janet; 2nd - Jeff Y; Vote - unanimous.

D. Discussion: Gates Update (28:30)

- Gates Council signed IGA. Dan resigned as mayor and from this Task Force (TF). Danielle will send notification to everyone. (and at 40:25)
- Recommend waiting to choose Authority (i.e. North Santiam Sewer Authority - NSSA) leaders until next TF Mtg.; Gates needs to appoint 2nd representative to authority.
- Danielle has all of signed IGAs in hand. Need to make declaration of vacancy.
- Probably need to wait until all four cities have designated their two representatives to officially meet as an authority & elect leaders.
- The Authority, i.e. the legal entity, is formed. Cities choose their representatives and they (cities) can make announcements that they have a vacancy; TF cannot.

E. Action: Declaration of Gates Vacancy (53:45)

- Clarification: Authority members will elect 4 board members.
- IGA does not specify that we have to wait, but spirit/intent of IGA suggests we should attempt to have 8 starting members before electing Board.
- Danielle will request written verification from each city of their 2 representatives on their letterhead and notify of Gates' vacancy.

F. Website Updates (43:25 & 1:27:00)

- <http://www.northsantiamsewer.net/>
- Temporary photo added; will be replaced by logo after Shelley gets saved as a vector file
- Ken had twelve wood blocks with logo made as gifts. Made from Redwood from Detroit's former water holding tank, approx. 80-100 yrs. old. To be given to founding authority members & community partners.
- Shelley will update site with next meeting date and name changes.
- As soon as funding is available, Authority should assume cost of website.

G. Possible Action: NSSA Formation Steps- Funding and Engineering (58:15)

- County's Economic Development funding has decreased drastically (Danielle):
 - Issued approx. \$800K in small business grants
 - Received only 50% of usual amount from OR Video Lottery for last quarter (January – March) and received approx. 7 weeks late. Told to expect a larger reduction for next quarter.
 - Have short-term cash flow challenge that has required them to pause all payments on projects.
 - Next week, they'll meet with Board of Commissioners (BOC) to discuss priorities and funding.
 - This project is a high priority. Danielle is pursuing other funding / grants, and elevating project everywhere she can.
 - There is pressure being applied by AOC (Association of Oregon Counties) to get State funds presumed to be owed.
 - Not concerned that it won't move forward, just means additional work to get
- Consultant's (Peter Olsen's) work could not progress previously, due to BOC asking them & COG to wait until all 4 cities signed IGA, before disbursing any money. (1:10:05)
 - They are invested in & keeping abreast of the project, but can't allocate resources, e.g. staff
 - Marion County (MC) has an executed contract with COG (Council of Governments), just can't disburse funds.

H. Action: Letter of Intent for potential property (1:15:50)

- To Marion Corps Investment for 2 properties in Idanha.
- Have previous version of letter, that expires June 10, 2020. Need to update with current date and signatures from NSSA.
- When we get to that point, it will enable Peter to access property.
- Ken will email Miles to let him know that we will update after cities designate NSSA representatives.
- **Motion:** Draft letter of intent for potential property, pending official appointments by the cities (for member signatures). Motion - Jeff Y.; 2nd - Jeff S.; Vote - unanimous.

I. Next meetings-Selection of NSSA Leadership and JULY MEETING? (38:40 & 1:30:50)

- July 2nd – 6 of 8 said they can attend; enough for a quorum.
- Ron will work to get email list updated with John, and any other members for authority
- Meet in person? Revisit for August Mtg.
- Last mtg. of Task Force!

J. Adjourn: at 7:22 pm. Motion - Jeff Y.; 2nd – Shelley; vote – unanimous

Upcoming Dates: Sewer Meeting First Thursday of the month

Date	Event	Where
July 2, 2020 6-8 pm	North Santiam Sewer Authority Meeting	Virtual
August 6, 2020 6-8 pm	North Santiam Sewer Authority Meeting	City Hall in Mill City
September 3, 2020 6-8 pm	North Santiam Sewer Authority Meeting	City Hall in Mill City

October 1, 2020 6-8 pm	North Santiam Sewer Authority Meeting	City Hall in Mill City
November 5, 2020 6-8 pm	North Santiam Sewer Authority Meeting	City Hall in Mill City
December 3, 2020 6-8 pm	North Santiam Sewer Authority Meeting	City Hall in Mill City

By the numbers:

42 Sewer Meetings

16 Newspaper articles

2 Radio Interviews and a 7x rebroadcasted Public Town Hall

8 Statewide Public Presentations

11 City Council Meeting Presentations

4 Legislator Meetings

18 Agency Official Meetings

1 Website live since January 2018

1504 Hits to the website

900+ Volunteer Hours

County allocated funds to date: \$128,894 plus \$400,000 allocated next step(ON HOLD) (not including staffing)

Business Oregon funds to date: \$119,370