



**North Santiam
Sewer Authority**

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Mill City, OR 97360

**NSSA Supplemental Budget Meeting and Special Meeting
Summary Notes: April 22, 12:00 p.m.**

Roll Call and Declarations of Conflicts of Interest

Present: Denny Nielsen, Tim Kirsch, Janet Zeyen Hall, Emily Scofield

COG Staff: Laura Conroy, McRae Carmichael, Scott Dadson, Linda Hansen,
Amber Mathiesen

Cable Huston: Tommy Brooks

Marion County: Chris Einmo

Others: Beth Wytoski

Absent: Ron Evans, Tony Morones

Meeting called to order at 12:00 p.m.

Public Hearing: opened at 12:04 p.m.

No one from the public was in attendance from in-person either online or in the room.

The Public Hearing was closed at 12:05 p.m.

Board Deliberations and Motion to Approve the Supplemental Budget 2023-24 Motion to **Amend the budget to increase the Beginning Fund Balance to \$146,926 to reflect the actual beginning fund balance on July 1, 2023, and to increase the Materials and Services line item to \$177,336 to reflect the addition of \$80,000 from Marion County in restricted funds for legal services and the addition of \$8,926 in actual beginning fund balance** by Nielsen, seconded by Scofield.

Motion passed. **In favor:** All present. **Opposed:** None. **Abstained:** None.

Appoint the 2024-25 Budget Chair and Committee

Scofield nominated Nielsen to serve as Budget Chair and everyone voted in favor of that appointment.

Motion to: **Appoint Denny Nielsen, Emily Scofield, Janet Zeyen Hall, Laura Harris and Michele Tesdal to the Budget Committee and adopt the 2024-25 Budget Calendar** by Kirsch, seconded by Nielsen.

Motion passed. **In favor:** All present. **Opposed:** None. **Abstained:** None.

Motion to: **Adopt Resolution 2024-01 Supplemental Revenue and Expenditure Budget for FY 2023-24** by Nielsen, seconded by Scofield.

Motion passed. **In favor:** All present. **Opposed:** None. **Abstained:** None.

The Supplemental Budget Hearing was closed at 12:08 p.m.

Draft Connection Ordinance

Motion to: **Adopt the model sewer connection ordinance** by Nielsen, seconded by Scofield.

Motion passed. **In favor:** All present. **Opposed:** None. **Abstained:** None.

Direction was given by the Board to move forward with the financing for Gates to receive legal advice.

Meeting Adjourned: The meeting was adjourned at 12:41 p.m.