



North Santiam Sewer Authority

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P.O. Box 256
444 S 1st Ave
Mill City, OR 97360

NSSA Board Meeting #87
March 4th, 2024, at 6:00 pm

<https://zoom.us/j/93414748822?pwd=MjJkM3Vyb21YS1BDK2doVEplZ25uUT09>

Meeting ID: 934 1474 8822

Passcode: 454959

- A. Roll Call and Declarations of Conflicts of Interest
- B. Announcements
- C. Declarations of Conflict
- D. Announcements
- E. Public Comment

Action Agenda:

Old Business

- A. Consent Agenda
 - a. Approval of February 5th Board meeting Summary Notes.
 - b. Approval of February 21 Work Session Summary Notes
 - c. January Financial Report
- B. Treasurer Report (Evans)
 - a. Audit
 - b. \$80,000 from Marion County
 - c. Supplemental Budget Process

New Business

- A. IGA for ownership, operation and maintenance and rates regarding the North Santiam Canyon treatment facility and collection system (Brooks)
- B. Marion County Update
- C. DEQ Update
- D. Reports from Gates representatives (Evans/Scofield)
- E. COG Staff Report (Conroy)

Upcoming Events:

Date	Event	Location
March 18 th	NSSA WS	TBD
April 1st	NSSA Board Meeting	TBD



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**NSSA Board Meeting #86
Summary Notes
February at 6:00 PM
City Hall and via Zoom**

Meeting called at 6:35

- A. Roll Call and Declarations of Conflicts of Interest
Present: Ken Woodward Detroit, Mill City: Denny Nielsen, Tim Kirsch, Emily Scofield, Ron Evans, Tony Morones
Absent: Janet Zeyen-Hall
County Staff: Brian Nicholas, Chris Einmo, Chris Eppley
COG Staff: Scott Dadson, Laura Conroy, McRae Carmichael

Commented [TD1]: No idea if Chris Eppley or Brian Nicholas were there

- B. **Announcements**
C. **Public Comments**

Old Business:

- 1. December 4th, and January 2024 Summary Notes**
Motion to accept the Summary Notes by Ken Woodward, second Emily Scofield
Motion passed
- 2. Treasurer's Report**
Hold to March per Tim Kirsch as everyone had not reviewed

New Business:

- 1. COG Staff Report (Larua Conroy)**
- 2. Website Update (Denny Nielsen) 1 year of content – board meeting, Agenda items**
- 3. County Update (Chris Einmo) WPCF permit getting ready to submit.**

- D. **Adjourn - 6:35 pm For Executive Session**

- E. **Executive Session- The NSSA will now meet** to hold the following executive: In accordance with ORS 192.660(2)(f) to consider information or records that are exempt from disclosure by law, including written advice from NSSA Attorney. ORS 192.660(2)(f). Executive Sessions are closed to the public and all members of the audience are asked to leave the room and for those attending

virtually, we will place you in the waiting room. Representatives of the news media and designated staff may attend Executive Session. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session. No decision may be made in Executive Session. At the end of the Executive Session, we will return to open session and welcome the audience back into the room.

F. Council Directed Staff

Prepare a budget that includes putting aside LMI

G. Resumed – 8:09 pm from Executive Session

H. Adjourn – 8:12 pm

Upcoming Events:

Date	Event	Location
February 21st, 6-8 pm	NSSA WS Meeting	Mill City, City Hall



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NSSA Work Session

Summary Notes: February 21, 2024, at 6:00 pm

A. Roll Call and Declarations of Conflicts of Interest

Present: Ken Woodward Detroit, Denny Nielsen, Tim Kirsch, Ron Evans, Emily Scofield
COG Staff: Scott Dadson, Laura Conroy, Tommy Brooks

Meeting called at 6:05

No one from the public was in attendance from in-person either online or in the room.

The Chair then read the following statement:

The NSSA will now meet to hold the following executive session: In accordance with ORS 192.660(2)(f) to consider information or records that are exempt from disclosure by law, including written advice from the NSSA attorney. ORS 192.660(2){f}.

Executive Sessions are closed to the public and all members of the audience are asked to leave the room for those attending virtually, we will place you in the waiting room.

Representatives of the news media and designated staff may attend Executive Sessions.

Representatives of the news media are directed not to report on any deliberations during the Executive Session.

No decision may be made in executive session. At the end of the executive session, we will return to the open session and welcome the audience back into the room.

Went into Executive Session: 6:15 p.m.

B. Executive Session

Adjourned Executive Session at 7:55 with no action.

Upcoming Events:

Date	Event	Location
March 4th	NSSA Board Meeting	TBD
March 18th	NSSA Board Work Session	TBD
April 1st	NSSA Board Meeting	TBD



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Date: March 1, 2024
To: NSSA Board
From: Scott Dadson, Executive Director
Laura Conroy, Project Manager
Subject: February Staff Report

Introduction

This memo provides an overview of staff activities for February in support of the NSSA.

Regulatory Pathway Meetings

COG staff continue to coordinate with County staff and Salem staff regarding collaboration for a response to the EPA guidance resulting from the Supreme Court's *Maui* decision and its impact on the Three Basin rule.

Construction Funding

COG staff continued to meet with county engineering staff with a focus on supporting the legislative request for additional ARPA funding for the project, and project response to EPA guidance on functional equivalent discharges.

NSSA Finance Activities

COG staff continued to work with Community Development Director Chris Eppley and Treasurer Ron Evans to invoice Marion County for the 80,000 for legal counsel to assist NSSA in making decisions about asset ownership, rate making authority, and governance. COG staff are also developing a proposed supplemental budget and process for NSSA which is necessary in order for the NSSA to expend the 80k consistent with Oregon budget law. COG staff also worked to confirm the Audit responsibilities for 22-23 and no audit will be required for FY 22-23. An Audit will be required for 23-24 if the NSSA expends more than \$150,000 between July 1, 2023 and June 30, 2024.

Outreach

COG staff continued to work with board members Evans and Scofield to prepare information for the Gates City Council and community regarding the sewer system and connections. COG staff also attended the Joint Work Session between Marion County and Gates City Council along with Mayor Kirsch to discuss the sewer project activities related to Gates.

2024 Council of Government's Chair Award

COG staff was pleased to be in attendance when NSSA was honored with the Council of Government's Chair's Award at the Council of Government's annual dinner on Wednesday February 28th. The award honored NSSA, Marion County, and the Santiam Canyon Long Term Recovery Group for the Santiam Canyon Sewer Project and their efforts to rebuild the canyon