**North Santiam Sewer Authority**

**North Santiam Joint Sewer Project Meeting Summary Notes # 72**

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[**Meeting Recording Link.**](https://youtu.be/UCdZSTVId5Y)

[**https://zoom.us/j/93414748822?pwd=MjJkM3Vyb21YS1BDK2doVEpIZ25uUT09**](https://zoom.us/j/93414748822?pwd=MjJkM3Vyb21YS1BDK2doVEpIZ25uUT09)

**Meeting ID: 934 1474 8822**

**Passcode: 454959**

**A. Roll Call,**

**Present: Denny Neilsen; Ron Evans; Brain Gander; Tim Kirch; Ken Woodward; Lari Rupp - Marion County; Peter Olsen - Marion County; Brian Nicholas - Marion County; Mary Camarata - DEQ; Arthur Chaput - Business Oregon; Silas Lobnibe - MWVCOG; Scott Dadson - MWVCOG;**

**Absent: Janet - Zeyen Hall, Tony Morones**

**Declarations of Conflict of Interests:**

**None**

**B. Announcements:**

Ron Evans joins the NSSA as a representative for the City of Gates.

**C. Public Comment and Questions (please limit Public Comments to minutes each):**None

**D. Action: Approval of Meeting Summary Notes Meeting**

Neilsen made a motion to approve the last meeting summary notes. Kirsch seconded the motion. The motion passes

**E. Keller Associates/Marion County Project Update:**

Peter Olsen and Brian Nicholas provided project updates on the two wastewater projects for Mill City/Gates and Detroit/Idanha. The new project manager, Chris Einmo, will start work in two weeks. Olsen provided details on the different phases of the project for each project.

**Phase 1:** Keller is subcontracting general engineering services and project management services, as well as working with Rupp to provide talking points to the board and the community. A strategic permitting plan finalizes the sub-consulting contract with SWCA to develop the environmental strategic permitting plan for tackling future permitting challenges. More information to come.

Subsurface exploration is now underway, with GSI water solutions leading as the sub-consultant (Matt Kollbecker).

Contracting is finished, and a date of January 30 is set to develop the organizational structure and schedule of work. Test pits for wastewater disposal in Mill City and the McCoy site have started. These pits will provide a shallow soil analysis to determine the level of groundwater study needed. Keller will communicate with DEQ throughout the process. Further discussion and analysis are necessary between property owners and stakeholders.

**Phase 2:** Kicking off the facilities planning study for the Mill City/Gates wastewater system. Keller is taking the Master Plan to the next step with a kickoff in late January combination of County Staff and COG, NSSA, and the Board of Commissioner to see who would be appropriate to determine the planning criteria and solidify the Master Plan details.

**Phase 3:** Active work has yet to be undertaken as part of the Detroit-Idahna wastewater system. Plans are moving to begin subsurface exploration on the McCoy site.

**Phase 4:** A meeting was hosted on December 13 to discuss the Detroit interim septic system between various local property owners and stakeholders to discuss goals and details for the projects and what options are available for working with property owners.

Review and Approve Summary Notes Meeting 70 and Meeting 71

Motion made to approve minutes summary notes.

Approve NSSA Board Policies, Procedures, and Decorum change.

Lari Rupp presented written comments by Attorney Ross Williamson to include a policy allowing for additional board meetings when necessary. Rupp clarified that cities are still to assign members to the NSSA and that ad hoc members appointed by the board will not count towards a quorum.

Email addresses and passwords to google drive:

Access to Google Drive and password is actively being reworked. Scott Dadson will contact COG staff to address access and provide updates at the next meeting.

D. Action: NSSA Treasury l Report-review and pay bills (if any)

Denny Neilsen made a motion to approve the treasury report. Tim Kirsch seconded the motion. The motion passed

IGA Between MWVCOG and the NSSA

Dadson discussed new staff assignments and the potential for a conversation between Chris Eimmo, Brian Nicholas, and Peter Olsen to clear up details on the operational plan and to understand better deliverables required by the NSSA board per the agreement.

***Old Business***

**M. Next meetings topics:**

1. **Update from Marion County/Keller (MC)**
2. **NSSA Share, Passwords, and Login information (Silas, Mcrae)**
3. **Overview of items action items from MC Contract-Operational Plan discussion (Scott Dadson)**
4. **Banking discussion:**

**N. Adjourn**

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**Upcoming Dates: Sewer Meeting First Thursday of the month**

| **Date** | **Event** | **Where** |
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| **Feb 6, 2023** | North Santiam Sewer Authority Meeting | In person or Via Zoom |
| **TBD** | North Santiam Sewer Authority Meeting | In person or Via Zoom |
| **TBD** | North Santiam Sewer Authority Meeting | In person or Via Zoom |