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**NSSA Board Meeting #92 Minutes  
July 1, 2024 at 6:00 PM  
Mill City, City Hall and Zoom**

Meeting called to order at 6:08 p.m.

**A. Roll Call and Declarations of Conflicts of Interest**

**Present:** Tim Kirsch, Chair, Mill City; Janet Zeyen-Hall, Secretary, Mill City; Ron Evans, Treasurer, Gates; Emily Scofield, Vice-Chair, Gates; Denny Nielsen, Detroit, Communications Chair

**Marion County:** Chris Einmo, Chris Eppley, Brian Nicholas

**DEQ:** Mary Camarata

**Keller Associates:** Pam Villarreal, Peter Olsen

**COG Staff:** Laura Conroy, Deza'Rae Collins

**Others:** Stephen Floyd

**Absent:** Tony Morones, Idanha; Marion County: Tsigereda Woldegiorgis; **Cable Huston:** Timmy Brooks;

No conflicts of interest were declared.

**B. Announcements:** None

**C. Public Comments:** None

**Old Business:**

**D. Consent Agenda**

**Motion to approve the Consent Agenda** by Nielsen, seconded by Scofield; Unanimous Motion passed. **In favor:** All present. **Opposed:** None. **Abstained:** None.

Approval of June 3<sup>rd</sup> Budget Committee Summary Notes.

**Motion to approve the June 3<sup>rd</sup> Budget Committee Summary Notes** by Nielsen, seconded by Scofield; Unanimous

Motion passed. **In favor:** All present. **Opposed:** None. **Abstained:** None.

Approval of June 3<sup>rd</sup> Board Meeting Minutes

**Motion to approve the June 3<sup>rd</sup> Board Meeting Minutes** by Nielsen, seconded by Scofield; Unanimous

Motion passed. **In favor:** All present. **Opposed:** None. **Abstained:** None.

## **New Business:**

### **E. Treasurer's Report (Evans)**

Treasurer Evans provided details on current spendings and balances as of June 30th. The accounting report included a starting balance of \$146,926k and an ending balance of \$52,568 to start the new budget fiscal year 24-25. There were discussions around budget and funding constraints impacting project plans however, still waiting to hear back about the pending grant of \$195k.

### **F. Staff Report (Conroy) (see packet)**

Laura Conroy provided a staff report, emphasizing the team's efforts on preparing and filing the budget with the Department of Revenue for fiscal year 23-24 and 24-25, which satisfies requirements. Additionally, attorney hourly rates for Cable Houston will be increasing by \$5/hour and the \$195k is still pending therefore future work is on hold for time being.

### **G. County Update (Einmo)**

Chris Einmo, Marion County and Peter Hansen, Keller Associates provided updates on the project design. Peter detailed ongoing tasks, including treatment plant site modeling, survey completions, environmental investigations, and progress on design phases. Discussions also touched upon operational timelines, permitting challenges, and ODOT right-of-way requirements for a particular commercial septic system. Reminded group that septic replacement grant applications is still open.

### **H. Mill City Construction Delivery Agreement Update (Kirsch)**

Discussions about the delivery agreement remain ongoing. The current focus is property procurement and meetings are being scheduled with Marion County to discuss priority concerns to include in the agreement.

### **I. Agency Updates (DEQ, Business Oregon, Regional Solutions)**

#### **DEQ:**

Pam and Peter Hansen, Keller Associates will meet to discuss preliminary limitations for the wastewater treatment plant and review the groundwater reports. DEQ is currently working with Marion County sanitary department to assess the usability of the current system.

#### **Regional Solutions:**

No updates.

#### **Business Oregon**

No updates.

**Meeting Adjourned: 6:45 p.m.**