**1/3/2022 at 6pm**

**Held by Zoom Conference Call (Due to COVID-19)**

[https://us02web.zoom.us/j/83199000901?pwd=VWJlU0pESXd0bFNVYy9DMlFWcEJJZz09](about:blank)

Meeting ID: 831 9900 0901

Passcode: 751133

By phone +1 253 215 8782 US (Tacoma)

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1. **Roll Call, Declarations of Conflict of Interests, Announcements**

Present at roll call – Ken Woodward, Chair, Detroit; Jeff Yohe, Idanha; Jeff Smith Idanha; Danielle Gonzalez, Marion County; Janet Zeyen-Hall, Mill City, Secretary; Brian Gander, Mary Camarata DEQ, McRae Carmichael COG, Jody Christensen Region Solutions, Brian Nicholas Marion County, Sarah Allaben COG, Ameri Corps RARE, Jeff Crowther Oregon Association of Water Utilities

Absent from roll call – Mayor Tim Kirsch, Vice Chair, Mill City (In-Late) after roll call

**Announcements:**

* Welcome Brian Nicholas, Marion County Director of Public Works
* Resignation of Board Member Shelley Engle
* New Appointments to NSSA by Gates and Detroit

**Public Comment and Questions (please limit Public Comment to 3 minutes each)**

None.

1. **Action: Approval of Meeting Summary Notes from 10/4/21 & 11/1/21**

Motion to approve by Janet Zeyen-Hall, Second by Jeff Yohe.

**Roll Call Vote: October 4, 2021**

**Aye -** Ken Woodward, Jeff Smith and Jeff Yohe, Janet Zeyen-Hall

**Absent -**

**Roll Call Vote: November 1, 2021**

**Aye -** Ken Woodward, Janet Zeyen-Hall

**Absent -** Jeff Smith, Jeff Yohe

1. **Action: Treasurer Financial Report-review and pay bills (if any)**

Joel Parks has been replaced by the City of Gates as he now resides outside the city. Brian Gander offered fill in the Treasurer Spot.

Janet made a motion for Brian Gander to be the NSSA Treasurer Jeff Smith second.

Aye: Jeff Smith, Jeff Yohe, Brian Gander, Janet Zeyen-Hall, Ken Woodward, Tim Kirsch

Nay: none

1. **Discussion: Brian Nicholas, Marion County Public Works Director-** I'll give you a brief on the status of funding. Brian stated that the $50 million that was allocated to Marion County, Business Oregon will be administering those funds for the state. It's not official until we have a funding agreement put together. There are two different tracks that the sewer projects are going to be on. There's the Mill City Gates system, which will be, more of, let's get this thing built and fully functional and operating. Whereas the IBM Detroit system is still more on the engineering side, there wasn’t enough money to launch into construction of that system. So, the two systems will be, on different completion paths.

The legislative input was that they'd like to see the funding used for a combination of engineering for the new system. But knowing that this bill did not include the type of funding needed for the construction of that system, That the legislature was open to the county using some of the $10 million dedicated for Detroit and Idanha to provide some economic assistance with some interim septic system installations to get those two communities through the next couple years while engineering happens. Then comes the work to get the construction dollars for the Idanha Detroit system. There's an expectation that we'll advance the ball on the big project, but also flexibility to use some of the funding as interim relief for septic systems.

***Old Business***

1. **Update: Next Steps in Master Plan Implementation**

* Timeline, Funding, Team Structure and Contracting

1. **Future Staffing of the NSSA**

Danielle: The North Santiam Sewer Authority maturity is the next goal by hiring either a part-time or contracted staff member. The county has agreed verbally to put $150,000 towards that piece of the work. We can get the financial accounts set up and then go after the staffing.

It is expected 150,000 would come to the Sewer Authority from Marion County from Ec. Development Lottery dollars. The agreement between Marion County and the NSSA is intended to allow NSSA to make own decisions on who/how their staffing.

1. **Sarah Allaben, RARE with MWVCOG- update on her work**

One of the projects Sarah is working on is the website. So far, Sarah has done a lot of reorganization and formatting work. Now Sarah is working on the text. But the idea is to really have all the information simple and accessible and easily searchable. If anyone has any suggestions, they can contact Sarah. Some other things Sarah is working on is grant research looking for mainly state and federal grants to cover basically anything from planning and technical assistance to construction, and so on. Another major project is to hopefully create informational videos to help tell the story of the Sewer Authority and the whole of the past few decades of trying to make this, wastewater solution happen. Sarah will be doing interviews with key stakeholders, and people in the canyon. If you have any thoughts about that, or people I should talk to, I have an initial list of people that I would like to interview. But again, let me know if you would like to talk to me or if you know of anyone else who'd be important to that story. I'll be working on a few other kind of organizational development projects that Danielle and I have talked about, like the communications plan. Danielle mentioned researching best practices for organizations made under RS 190. What's required and what would be best practices for that. I'll be helping with Officer Elections in June. I've been working on creating a new logo for the Sewer Authority. I have a few preliminary options and I'd love to show everyone in case you might have some thoughts or suggestions about how to move forward with it.

***New Business***

1. **OAWU Conference- Sunriver, OR**

March 4, 2022, Is the Oregon Association of Water Utilities conference where they've asked Danielle and the NSSA to speak. Really, it's going to be an update of kind of where we've been, where we've gotten to, and next steps.

1. **Next meetings topics:**

* **Future Staffing**
* **Annual Board Ethics Training**
* **Agreement with the County**
* **New Logo**

1. **Adjourn:**

Chair closed meeting at 6:54 pm

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**Upcoming Dates: Sewer Meeting First Monday of the month**

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| **Date** | **Event** | **Where** |
| **March 7, 2022**  **6:00 pm** | North Santiam Sewer Authority Meeting | Via Zoom or call-in |
| **April 4, 2022**  **6:00 pm** | North Santiam Sewer Authority Meeting | Via Zoom or call-in |
| **May 2, 2022**  **6:00 pm** | North Santiam Sewer Authority Meeting | In person or Via Zoom, TBD |
| **June 6, 2022**  **6:00 pm** | North Santiam Sewer Authority Meeting | In person or Via Zoom, TBD |
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